		R	ISK ASSE	SSME	NT WC	DRKSHEET	(Version II - Octobe	er 2023)						
	SURE NOTICE: Voluntary howev		failure to use r	nay have a	a negative	effect on mission e	effectiveness at	all level	s and lead to failure of p	reserving	-			
assets and safeguarding health and welfare. PRINCIPLE PURPOSE: Conduct a formal risk assessment and ensure the assessment is properly documented for future evaluation and reference.											-			
ROUTINE USES: Used to develop and enhance awareness and understanding of at-risk activities and beaviour of high risk individuals or groups.														
1. IDEN	TIFICATION OF EVENT/MISSION	N/T	ASK OF RISK	ASSESS	MENT:									
A. DESCRIPTION - Known and previously convicted sex offender, of a minor, wanting to re-enter the Parish 6pm Sunday Mass in order to be able to receive the Eucharist and celebrate Mass											-			
2. PREP	ARED BY:					_				Mass				
A. LAST	NAME, FIRST, MIDDLE -					B. DUTY TITLE/POSITION -								
C. EMAI	L ADDRESS -					D. CONTACT NU	MBER -							
E. WWC	NUMBER:													
					PROBA	BILITY								
		Frequency of Occ			cy of Occu C -	urance Over Time								
Risk Assessment Matrix			A - Rare (May occur only in exceptional circumstances)	B - Unlikely (Could occur at some time)	Possible (Might occur at some time)	D - Likely (Will probably occur in most circumstances)	E - Almost Certain (Is expected to occur in most circumstances)							
Negligible	There are no significant implications	i	L	L	L	М	М							
Minor	There are some implications but this would not impact in any major way or cause significant disruption or perceptions or reputation.	"	L	L	М	М	М							
Medium	Implications would impact in a way that could compromise performance or operations, perceptions and reputation. Implications would impact in a	' iii	L	L	М	М	н							
Very Higl	significations would impact in a significant way that could severely compromise performance or operations, perceptions and reputation. Core activities may be impacted.	iv	L	М	н	н	ЕН							
Extreme	Implications would impact in a significant way that could severely compromise performance or operations, perceptions and reputation. Core activities impacted significantly.	v	М	н	н	EH	ЕН							
1			EH -			nent Levels gh M - Medium Low	- Low							
3. TASK	STEP AND RISK ASSESSMEN	Т			3									
#	A. TASK/STEP		R HAZARD		AL RISK VEL	D.CONTROL	E. HOW TO IMPLEMENT		F. WHO WILL IMPLEMENT	G. RISK LEVEL				
i	Easter, Christmas, Feast Day and Special Occasions Massess - 200- 800 persons in attendance	5	Family Mass EH		Ή	High level of families, minors youth and vulberables at Mass	If the below measures are not implmented POI poses a EH Risk on exposure to Parish		Approved Accountability Team	EH				
ii	Funerals and Memorial Masses - 200-600 persons in attendance	9	Family Mass H		Majority Direct Family & Friends with Minors & Vulnerables present	If the below measures are not implmented POI poses a High Risk on exposure to Parish		Approved Accountability Team	И					
iii	MaryMount Mercy Chapel 6pm Saturday Night Family Vigil - 40 to 100 persons in attendance		Family Mass EH			High level of families, minors youth and vulberables at Mass	POI poses a EH Risk on exposure to Parish		Approved Accountability Team	ЕН				
iv	MaryMount Mercy Chapel 8:450am Elderly & Family Mass - 40 to 100 persons in attendance	E	lderly & Family Mass	Н		Majority Elderley with some Families in attendance	If the below measures are not implmented POI poses a High Risk on exposure to Parish			И				
v	MaryMount Mercy Chapel 10:30am Family Mass - 120 to 200 persons in attendance		Family Mass		Ή	High level of families, minors youth and vulberables at Mass	POI poses a EH Risk on exposure to Parish		Approved Accountability Team	EH				
vi	Charismatic Masses	2	nd Tuesday of the Month	н		More intimate numbers & setting & relationships over time may develop	If the below measures are not implmented POI poses a EH Risk on exposure to Parish		Approved Accountability Team	н				

develop

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vii	Adoration Masses	Last Thursday of the Month	н	More intimate numbers & setting & relationships over time may develop	If the below measures are not implmented POI poses a EH Risk on exposure to Parish	Approved Accountability Team	Н			
viii	Mens Gathering	1st Friday of the Month	EH	More intimate numbers & setting & relationships over time may develop	If the below measures are not implmented POI poses a EH Risk on exposure to Parish	Approved Accountability Team	ЕН			
1	Attend Sunday 6pm Youth Mass - 200 to 300 Persons in attendance	Youth Mass	ЕН	High level of families, minors youth and vulberables at Mass	POI poses a EH Risk on exposure to Parish	Approved Accountability Team	ЕН			
2	Arrival and Parking	Minors & vulnerable present	Н	No control if person of interest is to park as per self	availble for perosn of interest	Approved Accountability Team	M			
3	Supervised Team to Meet & Accompany person of interest	Minors & vulnerable present	М	Approved Team to meet on arrival	Person of Interest to Contact Team member upon arrival	Approved Accountability Team	M			
4	Seating in Church MUST be accompanied	Minors & vulnerable present	М	A member of the team MUST remain with POI at all times	the duration of Mass	Approved Accountability Team	Ĺ			
5	Potential Bathroom Use	Accompanied Visits Only	н	Bathroom MUST be checked for any vulnerables prior to use	clear prior to POI being escorted for use	Approved Accountability Team	M			
6	Confessionial Area	Accompanied Visits Only	М	Confessional must be open view and POI accompanied	Accompany POI and ensure no minors or vulnerables are in the confessional space at the time	Approved Accountability Team	Ĺ			
7	Receiving of Eucharist MUST be accompanied	Minors & vulnerable present	L	TM to walk behinc or infront of POI at time of Eucharist	infront anad behind POI during Eucharist being administered	Approved Accountability Team	Ĺ			
8	After Mass Courtyard Congregation of people	Minors & vulnerable present	ЕН	Gathering after Mass	that take place after Mass	Approved Accountability Team	ЕН			
9	Accompaniment off premisis to vehicle	Minors & vulnerable present	Н	Leaving Premisis	leave the premises	Approved Accountability Team	IVI			
H. COURSE OF ACTION - Members to join the Approved Accountability Team in order to forfill ALL duties and actions needed for the POI to re-enter the Parish for Sunday Night 6pm Youth Mass. A Formal Assessment by an Independent Pyschologist MUST be obtained. An Independent Risk Assessment MUST be obtained taking into consideration the POI individual case attributes. ALL THREE Assessments MUST be considered prior to ANY Formal Decision being made. After each Mass visit The Accountability Team must provide feedback via the feedback form, this is to then be collated and reviewed by The Accountability Team monthly. The top priority is the Duty of Care that the Parish has to ALL Parishioners in Safeguarding its Community as a whole. A Safeguarding notice for parishioners to know the process for submitting any safeguarding enquiries must be displayed at Church and Parish Community Rooms. I. OVERALL RISK LEVEL AFTER CONTROLS ARE IMPLEMENTED- Extremely High Risk if no resources and Approved Accountability Team not in place. Overall High to medium Risk Level if all controls in place and implemented, documented and reviewed and adjustments made as needed. There is never zero risk. The top priority is the Duty of Care the Parish has to ALL Parishioners in Safeguarding its Community as a whole. The reccomendation is that the POI NOT attend 6pm Youth Mass and if they were to attend any Mass, The Approved Accountability Team MUST be in Place first and only then the recommendation would be a weekeday Mass with a handful of people only as the risk level drops considerably with less people in attendence.										
	ACCEPTANCE AUTHORITY OVAL/DISAPPROVAL OF EVEN	NT/MISSION		B. APPROVER LAST NAME, FIRST, MIDDLE -						
C. ADDITIONAL, INFORMATION/APPROVER COMMENTS										
D. DUTY	TITLE/POSITION - Parish Pries	t		E. APPROVER SIGNATURE F. DATE						
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